**CURRICULUM COMMITTEE**

Minutes

February 17, 2017

Present: Dustin Bare, Lars Campbell, Megan Feagles, Jackie Flowers, Bev Forney, Sue Goff, Carrei Kyser, Donna Larson, Terry Mackey (Chair), Lupe Martinez, Mike Mattson, Lilly Mayer, Tracy Nelson, Laurette Scott, April Smith, Tara Sprehe, Shelly Tracy, Dru Urbassik (Recorder), Bill Waters, MaryJean Williams

Not Present: Dave Bradley, Elizabeth Carney, Carol Dodson, Nick Hamel, Barry Kop, Jeff McAlpine, Gwenda Richards Oshiro, Cynthia Risan, Ryan West

Guests: April Chastain, Katelynn Karch,

1. **Welcome & Introductions**—Terry Mackey
2. **Minutes**

 The February 10th meeting minutes were approved.

 Add Bev Forney, add Jackie Flowers to the attended list.

 **Motion to approve with changes, approved.**

1. **Consent Agenda**

 Item #1: Course Number Changes

 Item #2: Course Credit/Hours Change

 Item #3: Course Title Change

 Item #4: Outlines Reviewed for Approval

Motion to approve, approved.

**Action: Committee voted to approve consent agenda**

1. **Informational items**

 **PLO Updates**

Dental Assistant

 -no concerns

 Nursing

* no concerns
1. **Old Business**

 MUS-201 Music Fundamental II

 MUS-202 Music Fundamental II

 MUS-203 Music Fundamental II

* Course description is the same for each outline, but the learning outcomes are different
* Updates made during the meeting
* Approved with changes

1. **New Business**

 *Course Approvals*

 *GRN-165 Activity Programs in Long Term Care Facilities*

* *Prefix change, was HS now it will be GRN*
* *GRN didn’t exist when the course was created, but now it does and should be GRN*
* *Approved*

 *HS-156 Conducting Human Service Interviews*

* *Title Change*
* *Course was listed as “Interviewing Techniques”*
	+ *Students thought this meant job interview skills*
	+ *The course is actually about client intakes and assessments*
* *Approved*

***Program Amendments***

 *AAS, Music Performance & Technology*

* *Implementation of a new course, which was approved earlier during the 2/17/17 meeting*
* *Replaces a keyboarding class*
* *Some additional cleanup is needed for terms and course offerings*
* *Do we need the 4 credits of business skills electives?*
	+ *The changes result in an increase of credits to 94-98 credit hours total*
	+ *Could these be removed from Fall year in order to keep the credit hours at 91-95*
	+ *Maybe remove the program electives from Winter of 1st year instead*
* *Move the two credit from Fall and move to Winter*
* *Committee approved the current amendment and a future amendment if needed*
* *Plan A and Plan B*
* *Plan B will come back as an informational item on 3/3 if needed*
* *Approved with provisions for plan A*

 *AAS, Landscape Management*

* *Changed Plant ID courses from a 3 credit course to a 4 credit course*
* *Based on a recommendation from the business department. The business class has been replaced with a more appropriate course*
* *If the number of credits listed are necessary for the students to meet the criteria of the program, they are within the state requirements*
	+ *Are we meeting the needs of the students?*
* *However, we are adding additional time to the students*
	+ *Affects student completion/retention*
* *We have a fairly well respected landscape program*
* *May look at credit hours at a future date*
	+ *Do other schools have higher credit hours?*
* *Approved*

 *AAS, Landscape Management: Arboriculture*

* *There are 9 Arboriculture electives*
	+ *Are these needed for student success?*
* *The curriculum is aligned to prepare students for tasks they need to complete in order to earn certificates in the industry*
* *Approved*

 *AAS, Horticulture*

* *Substituting the business course*
* *Changing the Plant ID courses from 3 to 4 credit hours*
* *Approved*

 *AS Area of Emphasis in Horticulture at OSU*

* *Changing the Plant ID courses from 3 to 4 credit hours*
* *Aligning better to the OSU requirements*
* *Approved*

 *Certificate of Completion, Horticulture*

* *Changing the Plant ID courses from 3 to 4 credit hours*
* *Approved*

 *Certificate of Completion, Landscape Practices*

* *Changing the Plant ID courses from 3 to 4 credit hours*
* *Removed a one credit course in order to keep the program under 45 credit hours*
	+ *The department wants this to be a less than one year certificate*
* *Approved*

 *Certificate of Completion, Organic Farming*

* *Changing the Plant ID courses from 3 to 4 credit hours*
* *Substituting the business course*
* *Removed HOR-149 from electives*
* *Approved*

 *Certificate of Completion, Video Production Technician*

* *Approved*

 *AAS Human Services Generalist*

* *Body & Drug sequence updates*
* *Course title changes are reflected on this program change*
* *Updating to reflect changes that were approved throughout the year*
* *Approved subject to Dean signature*

 *Certificate of Completion, Human Services Generalist*

* *Body & Drug Sequence updates*
* *Course title changes are reflected on this program change*
* *Updating to reflect changes that were approved throughout the year*
* *Approved subject to Dean signature*

 *Certificate of Completion, Gerontology*

* *Approved*

 *AAS, Corrections*

* *Adding in an additional math option*
* *Removing CJA-205*
* *Why are we adding 3 elective credits?*
* *Send back to department, bring back March 3rd*

 *AAS, Criminal Justice*

* *Why are we adding 3 elective credits?*
* *Send back to department, bring back March 3rd*

 *Certificate of Completion, Alcohol & Drug Counselor*

* *Approved subject to Dean signature*

 *AAS, Fire Science*

* *Shelly and Jeff worked together to bring the program credit hours to 90-97*
* *Gen Ed related instruction was updated*
* *Approved*

 *Certificate of Completion, Fire Science*

* *Removing HD course*
* *Lowered credit hours to 45-48*
* *Approved*

*-Meeting Adjourned-*

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| **Next Meeting for 2016-17: March 03, 2017 CC127 8-9:30am** |